



**Hilton Blackpool Hotel
6th & 7th October 2009**

Delegate Information

We look forward to welcoming you to Partnership for Success which is taking place on 6 and 7 October at the Hilton Blackpool, Lancashire. Please read the information below to ensure you have a pleasant and hassle-free event.

If you have any queries or simply require further information, please do not hesitate to contact a member of the Washingtondowling Associates team.

Vicki Washington
Tel: 01257 452 520
Email: vicki@washingtondowling.com

Alison Johnson
Tel: 01257 452 230
Email: alison@washingtondowling.com

Steph Parr
Tel: 01257 452 575
Email: steph@washingtondowling.com

Cheryl Sherrington
Tel: 01257 450 060
Email: cheryl@washingtondowling.com

How do I get to Hilton Blackpool?

The full address of the Hilton is:

Hilton Blackpool
North Promenade
Blackpool
Lancashire
FY1 2JQ

Located on the seafront, adjacent to the promenade, this hotel offers excellent access to Blackpool's many attractions.

Please note the Hotel has two entrances. The Promenade Entrance provides easy access to the Hotel's Reception.

The Lower Ground Floor Entrance provides easy access to the car park with lift access to Reception which is located on the Upper Ground Floor. Please use the telephone located on the Lower Ground Floor Lobby for assistance with luggage.

Car

A location map and directions can be found on the website by accessing the following link:

http://www.washingtondownling.com/event_sites/downloads/1-hilton-blackpool-location-map.pdf

- At junction 32 on the M6 turn west onto the M55
- Continue to the end of the M55 and turn left onto the A5230 signposted Blackpool Airport
- Stay on the A5230 until you reach the seafront
- Turn right and you will pass the Pleasure Beach then the Tower
- The Hilton is one mile further along the road on the right

Rail

The Hotel is 5 minutes drive away from Blackpool North Station. Taxis are readily available to take you directly to the Hilton Blackpool hotel. The journey normally takes around 5 minutes from the station to the hotel forecourt and this will cost approximately £8.

The National Rail Enquiries website provides the same up-to-the-minute advice on journey planning and train service updates as the telephone service. It uses the same data systems as the telephone service and is updated at the same time with latest changes and disruption information. To access this information visit www.nationalrail.co.uk to book your train tickets you can do so online at www.thetrainline.com

Air

Should you be arriving by air Blackpool International Airport is located just over 3 miles away and the journey by car will take approximately 10 minutes at a cost of between £15 - £20 in a taxi dependent on the time of day arriving. Taxis are readily available at the rank directly outside arrivals and to view the Airport website please visit: www.blackpoolinternational.com. Charter flights into Blackpool Airport can be arranged from anywhere in Britain.

A sprinter train leaves Squires Gate Lane station every hour, at approximately 48 minutes past the hour, direct to Preston station. From Preston there are regular rail links to the rest of the UK. Squires Gate Lane station is approximately five minutes walk from the airport. Alternatively, regular trains run direct to Preston station from Blackpool North station which is approximately 10 minutes from the airport by taxi.

Manchester Airport is only 57 miles south of Blackpool and has daily flights to Glasgow, Edinburgh, Birmingham, Newcastle, Belfast and London Gatwick.

Where can I park?

The secure hotel car park with 316 spaces is located in the hotel grounds. Parking is free for hotel guests and valet parking is available on request.

When will I receive my badge?

All delegates are required to wear their badges at all times throughout the duration of the event. You will be able to pick up your badge on the morning of the event from the Registration Desk in the Hotel Foyer located on the Ground Floor. Please note that delegate registration commences at 10.00am on Tuesday 6 October and 8.30am on Wednesday 7 October.

Where can I view the Programme for the two days?

You can view the Programme for each day by clicking on the following link which will take you to the appropriate page of the website:

<http://www.partnershipforsuccess.net/conference/programme/>

When will refreshments and lunch be available?

Tea and coffee will be available on your arrival on 6 October in the Trafalgar Suite and Royal Foyer from 10.00am. Consequent refreshment breaks will then be at various times throughout the two days in the Royal Foyer. To view timings, please see the Programme page of the website:

<http://www.partnershipforsuccess.net/conference/programme/>

Lunch Menus for both days are as follows but please notify us of any special dietary requirements you may have:

Lunch for 6 October

Cold

Selection on Sandwiches and Wraps
Quiche Slices
Selection of Salads
English Selection of Cold Meats and Cheeses

Hot

Filo King Prawns served with a Sweet Chilli Dipping Sauce
Chicken Satay
Roast Vegetable Tartlets
Garlic Crusted Mushrooms

Dessert

Mini Chocolate Éclairs
Fresh Fruit Skewers

Lunch for 7 October

Cold

Selection of Sandwiches and Wraps
Tomato, Pesto and Mozzarella Bruschetta
Selection of Salads

Continental Selection of Cold Meats and Cheeses
Crudities

Hot

Minted Lamb Kebabs served with a Mint and Yoghurt Dressing
Roasted Vegetable Kebabs served with a Sweet Chilli Dipping Sauce
Curried Vegetable Samosa with a Raitta Dip
Breaded Scampi

Dessert

Strawberry Tarts
Chocolate Mousse
Fresh Fruit Platters

When can I check into my bedroom at the Hilton?

Check-in time is normally 3pm. At the Registration Desk you will be handed an envelope by the Hotel which will include a form to be completed by you and returned to the Hotel staff immediately. At the close of the day at 5.30pm you will then be able to pick up your room key from the Registration Desk. Therefore, please ensure you leave your luggage in your cars until check-in. Any valuables can be handed in to the Reception Desk for safe keeping.

Obviously for those of you, who are staying the evening of the 5 October in addition to the 6 October, you will already be checked into the Hotel and this can be done anytime from 3.00pm. It may be possible to arrange an earlier check-in but you will need to notify us of this so we can make the necessary arrangements.

Breakfast is served in the Promenade Restaurant from 7am until 9.30am.

Check-out time is 12noon so please ensure you do so either before the conference commences on 7 October at 9.00am or during the refreshment break which is 10.25am until 11.05am.

N.B. For those delegates staying overnight at the Barceló Imperial Hotel on 7 October please see detailed information for this below.

Please note that although all rooms at both the Hilton and Imperial have already been paid for this does not include any extras so if you have any, these must be settled by you on your departure.

Are there any leisure facilities at the Hilton?

As a guest at the Hilton you have full use of their health and fitness club which is located on the Lower Ground Floor. De-stress with a relaxing sauna, a pampering beauty treatment or a rejuvenating massage – or enjoy a work out in the gym with cardiovascular equipment, followed by an invigorating swim.

Facilities include;

- Cardiovascular gym
- Heated indoor swimming pool
- Sauna and steam room
- Beauty treatments

Opening times are from 7am until 9pm.

When does the evening dinner and entertainment commence?

Dinner will be served in the Royal Suite at 8.00pm prompt. This is then followed by our special after-dinner guest speaker Matt Stirling.

The evening will take the form of a classic dinner dance with a **black and gold** colour scheme and a dress code of dinner suits/lounge suits for the men and cocktail wear for the ladies.

The menu for the evening is as follows but please notify us of any special dietary requirements you may have. Please note that should you require the melon starter or fish or vegetarian option this must be pre-ordered.

Starter

Grilled Asparagus served with a poached egg and hollandaise sauce

OR

Rose of Seasonal Melon with roasted fig and a raspberry vinaigrette*

Main

Roasted Pork Tenderloin with a pepper crust served with chateau potatoes and roasted root vegetables and a red wine jus

OR

Fillet of Plaice served with chateau potatoes and roasted root vegetables and a white wine and thyme sauce*

OR

Mushroom Stroganoff served on a bed of tagatelli garnished with parsley*

Dessert

Raspberry and White Chocolate Pavlova served with fresh raspberries and a raspberry coulis

* Must be pre-ordered

Do I have to register again on day two?

If you have already attended the event on 6 October, there is no need to register again on the morning of 7 October. Only those delegates who are attending on day two *only* need to make their way to the Registration Desk on 7 October to pick up their badge. Please note that the Conference commences at 9.00am prompt.

Where can I see a list of delegates?

There is a current list of delegates on the website:

<http://www.partnershipforsuccess.net/delegates/>

For those delegates staying overnight at the Barceló Imperial Hotel

How do I get to the Barceló Imperial Hotel?

The full address of the Hotel is:

Barceló Imperial Hotel
North Promenade
North Shore
Blackpool
Lancashire
FY1 2HB

Car

The Barceló Imperial Hotel is situated on the North Promenade with spectacular views, just two miles from Blackpool Airport and close to Blackpool North Train Station.

- Exit M6 at Junction 32 and follow the M55 towards Blackpool
- Exit M55 at Junction 4 onto the A583 and follow North Shore signs
- The Barceló Imperial Hotel is just out of the town centre on the North Promenade a mile north of Blackpool Tower

Rail

Blackpool North Station is only three-quarters of a mile from the Hotel which is roughly a 5 minute drive away. Taxis are readily available to take you directly to the hotel. The journey normally takes around 5 minutes from the station to the hotel and this will cost approximately £8. Regular trains to and from Preston take just half an hour.

The National Rail Enquiries website provides the same up-to-the-minute advice on journey planning and train service updates as the telephone service. It uses the same data systems as the telephone service and is updated at the same time with latest changes and disruption information. To access this information visit www.nationalrail.co.uk. To book your train tickets you can do so online at www.thetrainline.com

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Manchester Airport is only 57 miles south of Blackpool and has daily flights to Glasgow, Edinburgh, Birmingham, Newcastle, Belfast and London Gatwick.

When can I check into my bedroom at the Barceló Imperial Hotel?

If you are staying at the Barceló Imperial Hotel on the evening of 6 October you will be able to check-in at the close of the first day from 4.30pm. Therefore, please ensure you leave your luggage in your cars until check-in. Any valuables can be handed in to the Reception Desk at the Hilton for safe keeping.

Breakfast is served in the Palm Court Restaurant from 7am until 10am.

Check-out must be before 11am so please ensure you do so before the conference commences on 8 October at 9.00am.

Please note that although all rooms at both the Hilton and Imperial have already been paid for this does not include any extras so if you have any, these must be settled by you on your departure.

Where can I park?

The secure hotel car park with 150 spaces is located in the hotel grounds. Parking is charged at £2.50 per day for hotel guests. Should you prefer not to pay for parking it may be advisable to park at the Hilton as this is free of charge.

Are there any leisure facilities at the Barceló Imperial Hotel?

As a guest at the Hotel you have full use of the Bodysense Health and Leisure Club located on the ground floor which combines the latest gym technology with a friendly expert service.

Facilities include:

- Fitness Suite
- 13m swimming pool
- Sauna
- Steam room
- Solarium
- Beauty

Opening hours are 7am until 10pm.